



**GLENMONT UNITED METHODIST CHURCH**  
12901 GEORGIA AVENUE, SILVER SPRING, MD 20906

**POSITION DESCRIPTION**  
**ORGANIST**

Glenmont UMC seeks an Organist to support the Director of Music Ministry in bringing music to worship services within a United Methodist congregation. The Organist will practice personal disciplines of the Christian faith and, through music, support others in their understanding of the Christian faith.

**REQUIRED SKILLS**

- Minimum education level: Bachelor's Degree in Music, with a major in organ performance
- Proficient in piano and organ
- 3-5 years' experience in playing the organ and piano for worship services
- A demonstrated knowledge of traditional and contemporary music within worship services, ideally with knowledge of United Methodist worship and liturgy
- Effective written and oral communication skills

**MAJOR DUTIES AND RESPONSIBILITIES**

- Provide organ and/or piano music at regularly scheduled Sunday worship service
- Provide a varied selection of preludes, postludes, and offertories on a weekly basis, in addition to scheduled anthems, hymns, and responses
- Must be available on Sunday mornings for worship services and for weekly choir rehearsals (currently on Thursday evenings). Additional rehearsals may be required for special services
- Begin the Prelude five minutes before worship service
- Be available for the following special services: Ash Wednesday, Palm Sunday, Maundy Thursday, Good Friday, Easter Sunday, Christmas Eve, and other special services as scheduled
- Provide the title of Prelude and Postlude for the worship bulletin
- Be available for special services as determined upon consultation with the Director of Music Ministry and the Pastor
- Accompany other musical groups, i.e., the Hand Bell Choir, Youth Choir, or Children's Choir when requested
- Substitute for the Director of Music Ministry to lead the Adult Choir when needed
- Report to the Director of Music Ministry the condition and needs for maintenance of the church organ and pianos. Pianos in the sanctuary and choir room are tuned twice a year (before Christmas and Easter)

**SPECIAL PROVISIONS FOR MEMBERS:**

Weddings, Funerals, and Memorial Services: The Organist is offered first opportunity to play at all weddings, funerals, and memorial services that take place at Glenmont UMC. The Organist may set fees of \$250 for weddings and funeral or memorial services as appropriate for services rendered taking into consideration preparation time and rehearsals.

Compensation: Commensurate with experience and education

To apply: Interested candidates should send a cover letter, resume, and other relevant information to: [hiring@glenmontumc.org](mailto: hiring@glenmontumc.org), Attn: Organist Search.